

Minutes of Yate Town Council **Events Sub-Committee** Meeting held on Wednesday 21st February 2024 from 3pm to 3.50pm

Present : Councillors John Ford, Alan Monaghan, Ben Nutland and Karl Tomasin (Yate Town Council).
Rob Goodwin (Re-energise).
Judith Cameron and Sue Swanborough (Friends of Kingsgate Park).
Estates Manager, Estates Person (TG), Community Support Assistant (LJ), Community Projects Manager, Heritage Officer, Service Support Officer, and Service Support Assistant (MDB) (Yate Town Council).

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Cheryl Kirby, Gabriela Miron and Wendy Tomasin. Councillor Mike Drew was absent.

2. DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

No declarations of interest under the Localism Act were received.

3. MINUTES OF THE EVENTS SUB-COMMITTEE MEETING HELD ON 23RD OCTOBER 2023

The minutes of the Events Sub-Committee on 23rd October 2023 were received and **NOTED**.

4. EASTER EGG EXTRAVAGANZA 2024

A verbal update was received from the Service Support Officer regarding the preparations for the Easter Egg Extravaganza event due to take place in Kingsgate Park on Monday 1st April 2024 :

- Sponsorship letters have been sent to local companies and organisations.
 - The Play Shed has donated a voucher, which will be used as part of the bonnet parade prizes, and also Easter eggs.
 - Morrisons and Tesco have donated Easter eggs.
- The poster and treasure hunt are being finalised and will be circulated once complete.

The Community Project Officer gave an overview of the official opening of the new Kingsgate Park Play Area, which will take place before the start of the Easter Egg Hunt. This opening will include:

- Announcing the winner of the “Name the Duck” competition.
- Cutting a ribbon to officially open the play area. It was **NOTED** that children from local schools have been invited to assist.

A request for £250 from the events budget was made to fund the opening of the play area. (Plaque, ribbon, small giveaway ie decorated cookie). It was **RESOLVED** that £250 from the “Ad hoc” event budget be allocated for this opening event.

5. YATE ROCKS! 2024

A verbal update was received from Rob Goodwin (Re-energise).

Saturday 22nd June 2024

- All the performance slots for bands have been filled. (Appendix 1)
 - The tribute band “Outatime” has been confirmed and booked.
- There are still some spaces for dance groups but have been struggling to find groups which are available on the date.
 - Heritage Officer to send details of dance groups used for the International Event to Re-energise for consideration.
- Air Cadets have been contacted regarding bringing their air simulator. Awaiting a response.
- Climbing wall has been booked and paid for at a cost of £795.
- Most stall pitches have been booked.
- Rides and games have been booked.
- Various catering available at this year’s event such as Indian food & vegetarian food. The Town Council’s Climate & Planet Committee/sustainability checklist highlighted the requirement for caterers not to use single use plastic, polystyrene containers etc.
- Yate Academy has agreed to the use of their car park for the event.
- A quote for a press release by Re-energise is to be provided by the Mayor.

A request was made for an area to be reserved for ‘Youth Engagement’ by the rides and amusements. Re-energise to investigate a space which can be used for this.

Councillor Ben Nutland provided a verbal update regarding the following :

- Avon and Somerset Fire Brigade will be in attendance with their fire engine (parked at the Elmwood entrance to Kingsgate Park).
- Avon and Somerset Police will also be in attendance.

Sunday 23rd June 2024

- Church have confirmed that they will be providing refreshments.
 - Awaiting confirmation from the Church regarding this year’s “Praise in the Park”.
- Currently have a number of choirs booked (Appendix 2)
 - Trying to source a fifth choir;

6. D-DAY 80TH ANNIVERSARY BEACON LIGHTING

An update was received from the Service Support Officer (Appendix 3). It was reported that so far, there has not been a response to request for catering at the event but as a back-up option, local fish and chip shops would be advertised. Re-energise to contact any supplier they know who might be able to assist.

It was **RESOLVED** that the Lord Lieutenant to be contacted in the first instance, regarding reading the 'National Tribute' during the lighting of the beacon.

The Estates Manager gave a verbal update regarding the use of a gas beacon and it was **RESOLVED** to proceed with the current beacon (using natural burning materials ie hay/wood) in line with Yate Town Council's Climate & Planet Commitment.

7. YATE AND DISTRICT HERITAGE CENTRE

Yate Heritage Centre – Whirlpool Exhibition & Tours – 7th & 8th June 2024

An overview of the events planned for 7th & 8th June, including an exhibition at Yate Heritage Centre and tours of the bunker at Whirlpool, was received from the Community Projects Manager and Heritage Officer.

- 7th June event will be open from midday for schools and colleges being able to attend tours of the bunker.
- 8th June event will be open from 10am to 1pm for members of the public to book themselves onto tours of the bunker via 'EventBrite'.
 - It is hoped we can arrange for a first aid demonstration and World War 2 military vehicles at this event;
 - 1pm to 2pm will be exclusive tours for Whirlpool employees only.
- There will be an exhibition in the 'Jackson Club' which will provide information on the history of the bombing and World War II in Yate.
- A funding application will be made to West of England Combined Authority for community events that share an identity (including the D-Day Beacon Lighting event).

A request for £500 from the events budget was received to assist with the exhibition and tours. It was **RESOLVED** that the £500 requested is granted from the "Ad hoc" event budget.

Further Updates / Events

Heritage Officer gave a verbal update on other events taking place:

- 16th April – Ukrainian lecture;
- 20th April – St George’s Day Celebrations;
 - Most stall holders and performers have been booked.
- Looking to host an “Early History” event sometime in July.

The minutes of the Yate Heritage Centre Events meeting on 7th February 2024 were received. (Appendix 4)

8. NALC STUDY VISIT

It was **NOTED** that the National Association for Local Councils (NALC) visit is due to take place on 21st and 22nd May 2024, focusing on youth provision. The event will involve staffing and councillor resources leading up to and during the event.

9. DATE OF NEXT MEETING

The next meeting to be agreed via the circulation of a doodle for September 2024.



Yate Community Festival - 22nd June 2024 - Programme

Band	Dance Group	Time slot	Duration
Longshots		12.00	30 minutes
	Dance Group	12.30	20 minutes
Mayor's welcome		12.50	5 minutes
Rhiannon-Paige & Wild Rose		12.55	40 minutes
	5678 Dance	13.35	20 minutes
Limited Edition		13.55	40 minutes
	Yasmins	14.35	20 minutes
Zoom Club - ex Doc Rock		14.55	40 minutes
	Street Cred	15.35	20 minutes
Outatime		15.55	40 minutes
	ROKH Dance	16.35	20 minutes
Liquor & Poker		16.55	40 minutes
	Dance	17.35	20 minutes
Beacon Rise		17.55	40 Minutes
		18.35	20 minutes
The Layers		18.55	40 minutes
	Festival ends	19.35	

Kingsgate Park, Elmwood, Yate, Bristol, BS37 4JB





Yate Community Festival - 23rd June 2024 - Entertainment Programme

Choir	Time slot	Duration
Junior & School choirs	12.40	arrival
Raysfield School Choir	12.50	15 Mins
Fascinating Rhythm junior choir	13.10	15 mins
Finale	13.25	10 mins
Senior Choirs arrive Welcome Intro - refreshments	13.15	20 mins
Bristol Show Choir	13.40	20 mins
Bristol A Capello	14.10	20 mins
	14.40	20 mins
Rolling teas/coffees/cake		
Rock Choir	15.00	10 mins
Fascinating Rhythmn	15.20	30 mins
Grand Finale -All Choirs	15.50	10 mins
Choir Showcase ends	16.10	

Kingsgate Park, Elmwood, Yate, Bristol 8S37 4JB.



D-Day 80th Anniversary Beacon Lighting Event – Updates

Draft Timings of Event :

7.30pm	Attendees invited to arrive with picnic / nibbles
7.45pm	Air and Army Cadets - Presentation
7.55pm	Boys Brigade
8.10pm	Rock Choir
8.55pm	Short service
9.10pm	Piper
9.15pm	Beacon Lighting International Tribute Piper (<i>after tribute</i>) Rock Choir (<i>National Anthem and We'll Meet Again?</i>)

Other Updates :

Marching Band – 1 st Yate Boys Brigade	<p>Contacted 1st Yate Boys Brigade to ask if they would like to participate at the event.</p> <p>Response received from Brigade Captain to say they would like to be involved but are checking with other leaders to confirm.</p>
Choir – Rock Choir	<p>Contacted Rock Choir to ask if they would like to participate at the event.</p> <p>Response received from Choir Leader to say they would like to be involved but would only be able to perform a repertoire of songs which they already do due to the turn around time for the event.</p> <p>To confirm if the choir will lead the choir in the national anthem and “We’ll Meet Again”.</p>

Air and Army Cadets	<p>Contacted to ask if they would like to participate at the event.</p> <p>Awaiting response.</p>
Piper	<p>Contacted Tony Hurst to ask if they would like to participate at the event.</p> <p>Response received from Tony to say they would like to participate.</p> <p>To NOTE cost of piper is £200. Purchase order to be raised and paid by Yate Town Council.</p>
Church Service	<p>Contact to be made with the local churches regarding conducting a short service</p>
Sound System	<p>Contacted Bristol Sound System to ask for a quote to cover the event.</p> <p>Awaiting quote with costings.</p>
Catering (fish and chips)	<p>Event has been advertised to catering companies via catering websites but no response received.</p> <p>Suggest advertising local fish and chip shops within Yate and encourage people to bring them to the event.</p>
Gas Beacon	<p>RESOLVED not to proceed with a gas beacon.</p>

Yate Heritage Centre Events Agenda

Wednesday February 7th at 3.30pm

1. **Welcome:**
2. **Apologies:**
3. **Minutes of the last meeting.**
4. **Matters Arising:**
 - a) **Licencing Update:** David Hardill (DH) has investigated if there are any key changes to licencing in 2024 and the situation remains the same as in 2024. St George will remain the one restriction free event for 2024 enabling us to keep the event free and have community stalls on the green.
 - b) **Dates of 2024 Events:**
 - 20th April – St George Celebrations
 - 7th/8th June (provisionally) WWII First Aid Post Tours at Whirlpool. Volunteers will be sought for this new date.
 - 11th July - Early History Event (subject to funding).
 - 21st September – Yate International Festival
 - 12th December – Christmas Carols on the Green.
5. **St George Celebrations:** April 20th (see attached)
 - Performers (see attached)
 - Stalls (see attached)
 - Fundraising. There is the annual grant of £500 from YTC and £250 from MAF. Other MAF bids have been made.
 - Publicity. There will be the normal range of publicity. YTC have already begun promoting St George on social media.
6. **History Event Proposal:** DH has provisionally booked living history demonstrators representing trades, crafts and family life from the Neolithic, Bronze and Iron Ages. The event is subject to funding.
7. **WWII First Aid Post:** YHC/YTC and Whirlpool are collaborating on two days of tours of the First Aid Post. There will be displays and oral history and possibly tours of the wider factory site. Community groups including scouts and ambulance will hopefully also take part. Volunteers are sought to assist in the event.
8. **Fundraising:** The major two events - St George and International Festival can both take place this year. DH has approached SGC councillors for MAF funding and SGC for AWG for the International Festival. The Early History event is subject to a funding bid to Renishaws.

MAF and AWG funding streams will end in 2024 creating a real challenge for funding events in 2025.
DH is currently looking at ways around this.

9. **Date of next meeting:** tbd